



The Management Office  
35 Tan Kim Cheng Road #B1-12 Singapore 266637  
Tel (+65) 64630654  
thesiena.management@gmail.com

## Application for the Use of the Dining Pavilion / Barbecue Pit

Applicant: \_\_\_\_\_

Date of usage: \_\_\_\_\_

Dinning Pavilion: 1 / 2

BBQ Cabana 1/ 2

Tower: \_\_\_\_\_ Unit: \_\_\_\_\_

Time of usage: ( ) Session 1: 10am to 3pm

Contact: \_\_\_\_\_ (HP/Res/Off)

( ) Session 2: 5pm to 10pm

Purpose: \_\_\_\_\_

**No. of guests:** \_\_\_\_\_

*(BBQ Cabana Max 5)/(Dining Pavilion Max 15)*

### **In submitting this application, I agree to the following:**

1. My guests and I will abide by the house rules and by-laws regarding the use of common Property in the estate some of which are stated on the reverse of this page. In case there are reasons for me to make good any damage, I shall be deemed for liable damages done during my usage and the liability to pay the cost of making good.
2. The Management may present this application as proof, should I did not report to the Guard after my time of usage. If found by guard, at any moment I shall be liable to bear costs of the damages done.
3. By filling up and submitting this form, I consent to the collection of my personal data and Its use by **THE SIENA** and its agents for the purpose of this application.  
**THE SIENA**, condominium is entitled to retain the information for audit purposes.

Your application is **approved/not approved:**

\_\_\_\_\_  
Signature of Applicant/Date

\_\_\_\_\_  
Condo Manager / Date

**Approval on behalf of THE SIENA**



The Management Office  
35 Tan Kim Cheng Road #B1-12 Singapore 266637  
Tel (+65) 64630654  
thesiena.management@gmail.com

- i. Advance bookings can be made by Residents for up to a maximum of one (1) month on a first-come-first-serve basis.
- ii. Each Unit is entitled to make advance booking of one facility subject to availability of the Dining Pavilion / BBQ Cabana. However if you are found to have booked the facilities but did not turn up for 3 sessions, you will be barred from booking for the next one month.
- iii. Each unit is allowed to make the next advance booking only after the current booking had expired / or when the booking had been used.
- iv. For crowd management purposes, the maximum number of Guests at any one time is limited to twelve (15) for Dining Pavilion and four (5) for BBQ Cabana and Residents shall ensure that their Guests observe the house rules mentioned.
- v. The Dining Pavilion / BBQ Cabana are to be used solely for its intended purpose(s), such as meetings, birthday parties or any social gatherings. Political, religious, racial and gambling activities are strictly prohibited.
- vi. The Residents shall ensure that noise level generated from their activities in the facilities area be maintained at a reasonable level.
- vii. All unwanted items, leftover food, litter, etc. or other refuse must be disposed into watertight plastic bags and deposited into the waste bins provided.
- viii. The Management Corporation shall not be liable for any mishap, injury or loss sustained by the Residents and their Guests, however caused, arising from the use of this facility.
- ix. Should resident or their guest failed to comply with the house rules, they shall be required to leave the facility areas at once and may be barred from making any reservations for a period of up to four (4) weeks.